

Professional MBA Admission Document Checklist

1. Required documents

Document	Quantity	Original/Photo Copy	V	Remark
Certificate(s) of Graduation (졸업증명서) <ul style="list-style-type: none"> ● University in Korea : Korean ● University in other countries : in English 	1	Original	<input type="checkbox"/>	For an international degree, a photo scan of diploma can replace the certificate of Graduation.
Academic Transcript(s) (성적증명서) in English	1 (Eng)		<input type="checkbox"/>	
Certificate of Employment or Employment Certificate (재직 증명서/경력 증명서)	1 (Eng or Kor)		<input type="checkbox"/>	

2. Optional Documents

Document	Quantity	Original/Photo Copy	V	Remark
English Test Score (choose one among TOEFL, TOEIC, TEPS, IELTS (academic), TOEIC speaking or OPIC(within expiry date))	1	Original	<input type="checkbox"/>	Hard copy
GMAT or GRE test score (within expiry date) Institution code: GMAT B7S-F2-24, TOEFL and GRE: 8713			<input type="checkbox"/>	
An Affidavit of Support (Korean or English/ Company-sponsored only)			<input type="checkbox"/>	