



Executive MBA Admission Document List

Name of Applicant: _____

Set A for Sungkyunkwan University SKK GSB

Document	Quantity	Original / photocopy	V	Remark
Certificate(s) of Graduation or Copy of Diploma (졸업증명서) Korean university: Korean International university: English	1	Original	<input type="checkbox"/>	For an international degree, a photo scan of diploma can replace the certificate of graduation.
Academic Transcript(s) (성적증명서) English	1 Eng.		<input type="checkbox"/>	
Certificate of Employment (재직 증명서)	1 Kor. or Eng.		<input type="checkbox"/>	

Optional items

Document	Quantity	Original / photocopy	V	Remark
Certificate of Career (경력증명서)	1 Kor. or Eng.	Original	<input type="checkbox"/>	In case of having previous employer(s)
Test score sheet(s) TOEFL, IELTS, GMAT or GRE	1		<input type="checkbox"/>	hard copy

Set B for Indiana University Kelley School

Document	Quantity	Original / photocopy	V	Remark
Certificate(s) of Graduation or a Copy of Diploma (졸업증명서)	2 (1 in local language & 1 in Eng.)	Original & sealed version	<input type="checkbox"/>	a photo scan of diploma for an international degree
Academic Transcript(s) (성적증명서)	2 (1 in local language & 1 in Eng.)		<input type="checkbox"/>	Please request the university which you graduated from to send you the academic transcript as sealed .
Academic Transcript(s) before transfer or student exchange (편입 전 학교 성적증명서 교환학생 성적표)	2 (1 in local language & 1 in Eng.)			If you transferred before or attended student exchange program, you should submit IU these documents.
A copy of passport	1	Photo copy		