

Information for E-House residents

Security office 02-766-2160~1 **Operation office** 02-766-2183/760-0167

Address

A (Main bldg): (03099) E-House Room#, 5 Yulgok-ro 29-gil Jongno-gu, Seoul, Republic of Korea

B (Annex bldg): (03099) E-House Room# Yulgok-ro 257 Jongno-gu, Seoul, Republic of Korea

■ Entrance Control System

Curfew Hours **1:00AM - 5:00AM (except for Sat-Sun)**



1. When you check in, insert the registered finger into the device. (See a picture on the left.)
2. Put your finger tag on the sound of “Ding Dong”, which means the door is unlocked, you can enter the door. (Pass times: 5 seconds)
3. If you hear a warning “You are not allowed to enter” in Korean, you cannot enter the building. Contact the security officer.

Room:

Do not change your name card on the door of your room.

Enter **password key** to enter. Refer to the notice for instructions on how to change the password. Share it with your roommate.

■ Check after entry

Following items must be placed or furnished in your room. If any item is damaged/missing, report immediately to the Security office for repair/replacement.

Items	Quantity
desk, desk drawer(2 drawer cabinet), chair, bed, mattress, closet(2 baskets included), sanitary waterproof sheet (for female residents), Smokeproof Mask	1 per resident
shoe rack, air conditioner/heater, Wi-fi, blind, toilet, toilet paper holder, mirror, shower head	1 for each room

*LAN cable rental is available at the Security Office.

■ Electronic Appliances / Application of Facility Usage

Acceptable computer, printer, lamp, charger, hair dryer, hair iron, fan, mini vacuum cleaner

Unacceptable fridge, rice cooker, coffee machine, electric heat mat or radiator heater

■ Cooler/Heater



사용 가능 버튼 사용 불가(작동 무효)

	전원 버튼(On/Off)
	온도 조절 버튼 (Temperature Adjustment) 계절별 최저/최고 온도 설정 됨 (Limit in the max/min temperature for each season exists)
	풍량 조절 버튼(Fan setting)
	풍향(아래/위) 조절 버튼 Airflow direction adjustment (downward/upward)

☞ Air conditioner/heater is available only when the main system is operating. It is impossible to use both air conditioner and heater services simultaneously.

☞ Hot/Cold air blows after 10 minutes since turning the device on.

☞ To prevent the device from being overheated and to save energy, power is automatically shut down at 09:00, 12:00, 16:00, 21:00. (You can turn it back on in your dorm.)

■ Trash & recycling

Place trash in a designated site, located on the 1st floor of building A (Main building).

Follow the recycling guidelines. **Thursday night or Friday morning is highly recommended time to trash out. Resident will be warned due to violation of recycle policy. (Monitored by cam)**

■ NO umbrella in the hallway

☞ Residents, if leaving an umbrella on hallway, will be imposed 2 penalty points under the 26th clause of dormitory regulations. These umbrellas are disposed as well.

■ Equipment Rental Service (vacuum cleaner)

Visit the Security Office with a cellphone & ID card; these two will be deposit for rental time. Usable for 15 mins. Not available after 9 PM.

■ Amenities

Location		Facility
A (Main)	1F	*Laundry machine & Dryer, Microwave, Toaster, Creative Zone, Postroom
	2F	Security Office, Postbox, Computer, Printer, Vending machine
	Each floor	Hot&Cold water purifier, Vacuum cleaner, Cleaning supplies
Common	1F of A bldg.	Fitness Center, Recycling area, Parking lot
B (Annex)	B1	Security Office, Postbox, Cafeteria(*E-zipbob)
	1F	Creative Zone, *Laundry machine & Dryer, Printer
	1F, 3F, 5F, 7F, 9F	Hot&Cold water purifier, Vacuum cleaner, Cleaning supplies

*Medical supplies are NOT available.

Laundry & dryer

- Cost: 1,000 KRW/time
- DO NOT leave your laundry longer than 10 minutes after washing or dry is done.
- Unpicked mail and courier items will NOT be stored over a week.

Cafeteria "Zipbob" hours

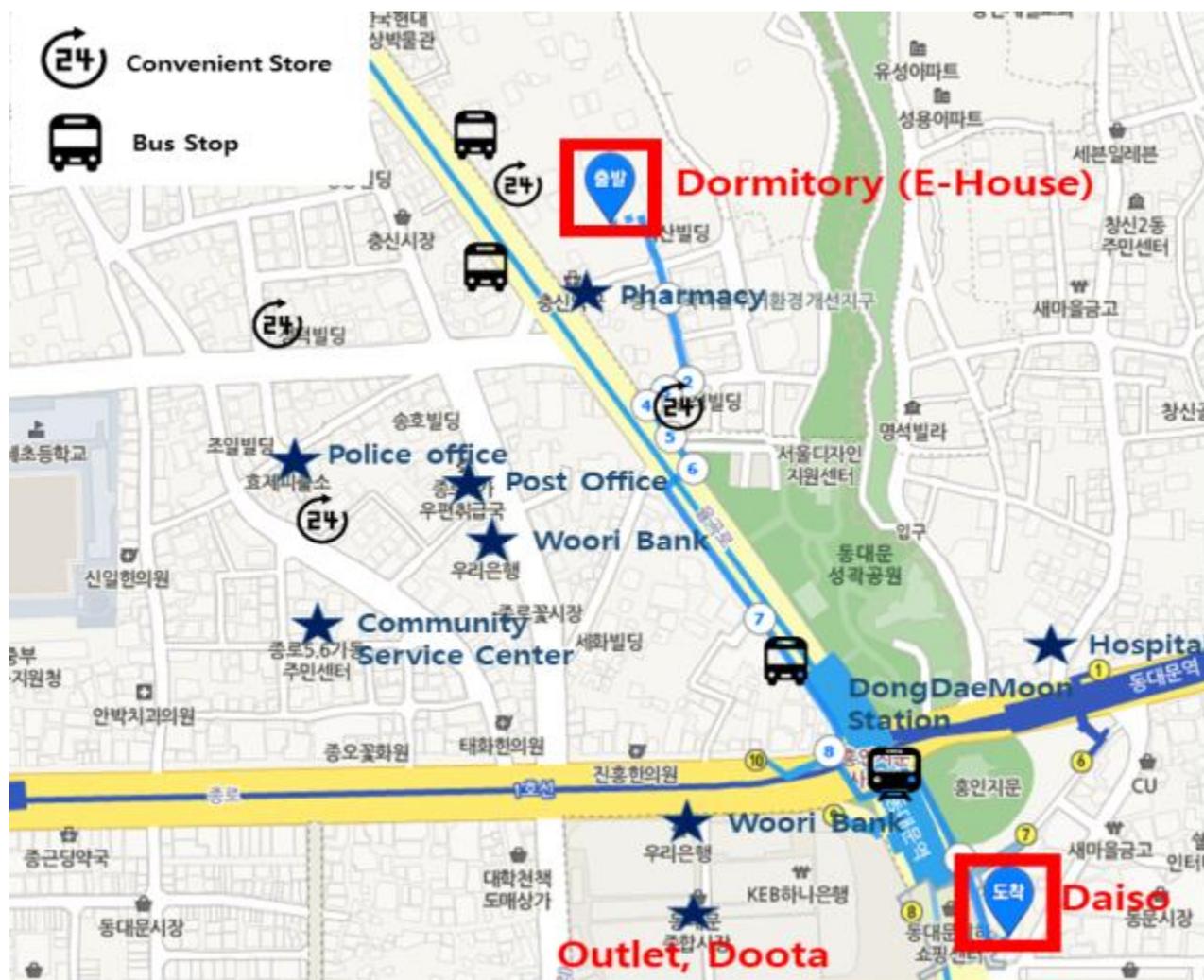
Meal time	Menu	Hours (For Summer)
Breakfast	Korean Table (rice/soup/4side dishes)	07:30 ~ 09:00
Lunch		11:30 ~ 13:30
Dinner	One dish meal: Main dish	17:30 ~ 19:00 (Except for Saturday)

Closed on Sunday/National holidays, No dinner on Saturday

■ Penalties

Check the “Penalty” document: this is a statement of prohibited actions at E-House. Those violating any of below shall be warned by SKKU residential service or forced to leave the house before check-out date.

■ Location



Public transportation info (E-House ⇄ Sungkyunkwan University)

How to go to the campus

Take a bus #301 at *Choongsin-dong* station and get off at *Myeongryun sam(3)ga* station.

→ Walk to SKKU campus.

OR

Walk from E-House to *HyeHwa* station, Exit#1 (10 min-walking) → Take SKKU campus shuttle

How to go to the E-House

Take one of the buses: 108, 102, 107, 301 at *Myeongryun sam(3)ga* station → Get off at *Choongsin-dong* station

OR

Get on SKKU campus shuttle → Get off at *Hyehwa* station exit #1 and walk to the E-House for 10 minutes.

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